

# Connecting to the WiFi

Join **conference\_area** and use **guest1** as the promo code

on | Hilton Jackson, MS  
1001 E County Line Rd, Jackson, MS, 39211-1817

AT&T WI-FI Hot Spot

## Wi-PAY?

STOP CLICKING AROUND & GET FREE WI-FI\*  
AS AN HHONORS MEMBER WHEN YOU  
BOOK AT HILTON.COM.

**JOIN NOW**

\*Standard Wi-Fi is free. Premium has a fee. Not free at properties with a resort charge.

### StayConnected @ Hilton™

provided by AT&T WI-FI

We're pleased to offer complimentary Internet access

I have a promotion code

By clicking Connect, you agree to the [Terms of Service and Acceptable Use Policy](#).

**Connect >**

Not a Hilton HHonors Member?  
Join now to earn points on stays  
at any of our 13 distinct hotel brands. ▶

**HILTON HHONORS**

http://nmd.hil-janjhhf.atl.wayport.net/index.adp?MacAddr...fcaptive%2eapple%2ecom%2fhotspot%2ddetect%2ehtml

Cancel



# Empowerment

Ross Randall | Lamar County School District

THANK






YOU

# Sign in

Welcome to G Suite. Start by signing in to your account.

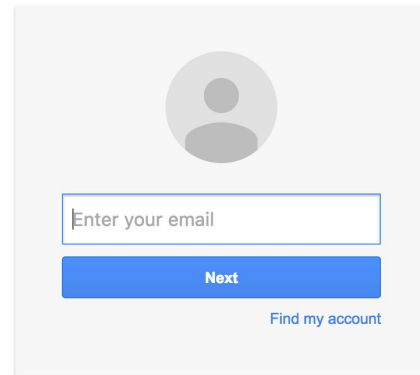
1. Go to [www.google.com](http://www.google.com) and in the top-right corner, click **Sign in**.
2. Enter your G Suite email address (example: joe@company.com) and password.
3. Click **Sign in**.

Now that you're in your G Suite account, here are a few key features that work the same way across several products:

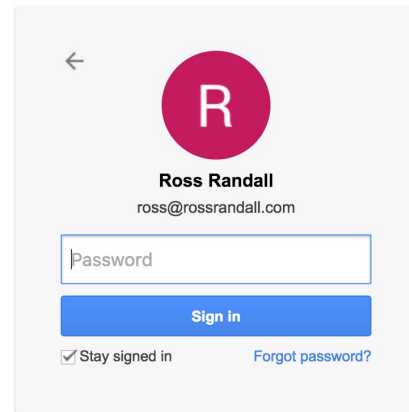
Feature	Description
	In the top-right corner of any Google page (such as Search or Gmail), click to see which account you're in.
	Click to move between products.
	Click to change product settings.
	Click to search for content specific to the product.
	Click to see more options.

## One account. All of Google.

Sign in with your Google Account



A sign-in form with a grey circular profile icon placeholder at the top. Below it is a text input field containing the placeholder text "Enter your email". Underneath the input field is a blue button with the text "Next". At the bottom right of the form is a blue link that says "Find my account".



A sign-in form showing a user's profile. At the top left is a back arrow. To its right is a red circular profile icon with a white letter "R". Below the icon is the name "Ross Randall" and the email address "ross@rossrandall.com". Below this is a text input field containing the placeholder text "Password". Underneath the input field is a blue button with the text "Sign in". At the bottom left is a checked checkbox with the text "Stay signed in". At the bottom right is a blue link that says "Forgot password?".



# G Suite for Education Core Services

Tools that your entire school can use, together



## Calendar

Organize your schedule and share events with friends



## Classroom

Lets teachers create and organize assignments, provide feedback and easily communicate with their classes



## Contacts

Manage your contacts



## Drive and Docs

With Google Drive, you can create, share and keep all your stuff in one place. Share files with others, and edit them together in real time.



## Gmail

Get a fresh start with email that has less spam



## Groups for Business

Create mailing lists and discussion groups



## Sites

Create, share and publish websites



## Google Talk/Hangouts

HD video, voice or text conversations across all your devices



## Google Vault

Archiving and eDiscovery for G Suite

# How Is This Different from Your Personal Google Account?

## Already using Gmail and G Suite on your own? Here's what's different...

When your school gets G Suite for Education, you get a professional-grade Google account for your entire school to share, including:

- ✔ [Classroom](#), an app that is available only with G Suite for Education
- ✔ Professional email at your school's domain (Ex: @yourschool.edu instead of @gmail.com)
- ✔ Shared access to Drive, Calendars, Docs, and more
- ✔ Additional storage across Gmail and Drive
- ✔ No advertising
- ✔ 24/7 phone and email support
- ✔ 99.9% guaranteed uptime
- ✔ Enhanced security features
- ✔ Full administration of all user accounts



# My Account

Control, protect, and secure your account, all in one place

- Sign-in & Security
- Personal Info & Privacy
- Account Preferences





# Gmail

Get a fresh start to email that has less spam.

- Getting Started/Settings
- Composing, Editing and Sending
- Organizing With Labels
- Filters and Automations
- Searching
- Hangouts





# Gmail

Get a fresh start to email that has less spam.

## Assignment

- Create an email signature
- Send an email to your neighbor
- Create a label for one of the emails you receive



# Hangouts

HD Video, voice or text conversations across your devices.

- Starting a Chat
- Starting a Video Conference
- Making a Call
- Using the App



# Calendar

Organize your schedule and share events with friends.

- Getting Started/Settings
- Creating an Event
- Creating Appointment Slots
- Working with Calendars
- Sharing and Delegating



# Calendar

Organize your schedule and share events with friends.

## Assignment

- Create an Event and add your neighbor as a Guest
- Create a new calendar and share it with your neighbor allowing them to Make changes to events
- Add a block of Appointment Slots and email me the link



# Drive and Apps

With Google Drive, you can create, share and keep all your stuff in one place.

- Getting Started/Settings
- Creating a Doc
- Creating a Sheet
- Creating a Form
- Creating a Slide
- Sharing and Collaborating
- Uploading and Converting
- Add Ons



Docs



Slides



Sheets



Forms



# Drive and Apps

With Google Drive, you can create, share and keep all your stuff in one place.

## Assignment

- Create a Doc, add your favorite quote and share it with your neighbor
- Add your favorite quote to the Doc that was shared with you
- Create a folder, share it with me and add your Doc to it
- Create a Form with at least one question and send it to the group email [masbo@rossrandall.com](mailto:masbo@rossrandall.com) (Groups are up next)



# Groups

Create mailing lists and discussion groups.

- Getting Started
- Creating a Group
- Joining a Group
- Posting Group Messages

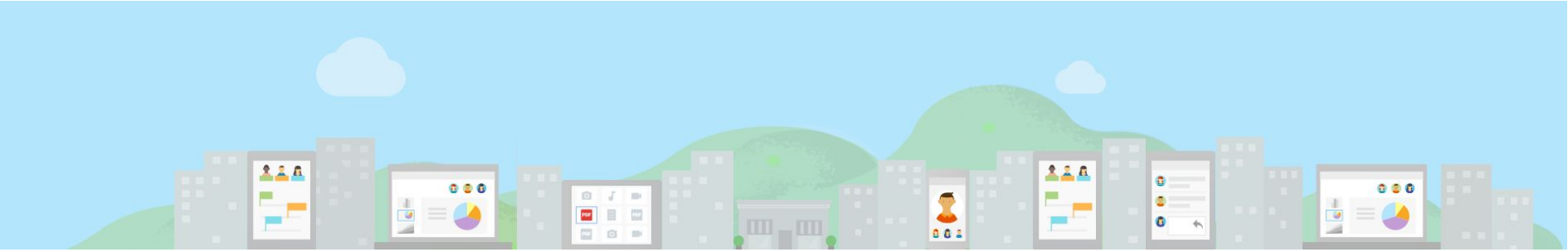


# Sites

Create, share and publish websites.

- Creating a Site
- Inserting Elements
- Creating Pages
- Changing the Look
- Adding Editors
- Publishing





<https://gsuite.google.com/learning-center/>

# G Suite

# Training



Chrome Extension

## Communicate



Gmail



Inbox



Hangouts



Calendar



Groups



Google+

## Store



Drive

## Collaborate



Docs



Sheets



Slides



Forms



Sites