

NOTES
Metro School Business Administrators Regional Meeting
March 19, 2015

1. Telecommunication Device Allowances- how can we verify rates? Better to give employees a flat supplement/stipend for phone use?
2. Centralized Activity Funds processes. Also, how do districts handle field trips?
3. Discussion of 3rd party vendors for scanned employee files and high school transcripts.
4. Discussion of in district travel policies and allowances.
5. Discussion of the calculation of fringe benefits on employee life insurance over \$50,000.
6. Providing food/snacks from federal programs funds.
7. Workers Compensation – MSBA pool, advantages and disadvantages to participating in a pool.
8. Discussion on making effective process or transition changes.
9. Discussion on accounting for administration time. Sign in and out? Time clock? Paper forms?
10. Discussion of print management services
11. Discussion of using Spyglass to audit telecommunication bills.
12. Regional area bond issues updates
13. Regional area anticipated Ad Valorem increase
14. FY 2016 Budget issues.